

Team Leader



Level 3 at the end of skills programme



Expected 12 month duration



Optional embedded CMI Level 3 diploma in First Line Mgt



£4,500 max funding available from apprenticeship levy or co-investment

Occupation Summary: A team leader is a first line management role with responsibilities for managing a team to deliver a clearly defined outcome. They provide direction, instructions and guidance to ensure the achievement of set goals with key responsibilities including supporting, managing and developing team members, managing projects, planning and monitoring workloads and resources, delivering operational goals, resolving problems and building relationships internally and externally.

This apprenticeship is open to anyone developing in their team leader role with any level of qualification in a technical discipline:

- **Knowledge** of leading people, managing people and building relationships, communication styles, operational management, project management, resource management, awareness of self, and knowledge of decision making tools
- **Skills:** Interpersonal excellence in managing people and developing relationships, organisational performance and delivering results against targets, personal effectiveness and decision making
- **Behaviours:** Takes responsibility, determination when managing difficult situations, inclusive – open, approachable, authentic and able to build trust with others, agility & professionalism

Chartered Manager



Level 6 at the end of skills programme



Expected 48 month duration



Embedded management degree (non-integrated)



£22,000 max funding available from apprenticeship levy or co-investment

Occupation Summary: A Chartered Manager is someone who can take responsibility for people, projects, operations and or services to deliver long term organisational success, with the professional recognition of their ability to deliver impact, behave ethically, and demonstrate their commitment to continual learning and development.

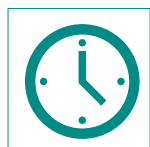
This apprenticeship will develop professional managers capable of managing complexity and delivering impact at a strategic and/or operational level with management and leadership responsibility for setting and delivering organisational objectives from any level of qualification:

- **Knowledge** of leading people, managing people and building relationships, communication styles, operational management, project management, resource management, awareness of self, and knowledge of decision making tools
- **Skills:** Interpersonal excellence in managing people and developing relationships including abilities to lead people, manage people and communication skills, organisational performance and delivering results against targets for long term purpose including organisational strategy
- **Behaviours:** Takes responsibility, determination when managing difficult situations, inclusive – open, approachable, authentic and able to build trust with others, agility & professionalism

Senior Leadership



Level 7 at the end of skills programme



Expected 24 month duration



Modules working towards an MBA qualification



£14,000 max funding available from apprenticeship levy or co-investment

Occupation Summary: A senior leader is someone who has senior management responsibility, and this can include formal governance/director responsibilities. They are responsible for direction and vision, providing a clear sense of purpose and driving strategic intent. They take into account market trends and environmental influences, identifying longer-term opportunities and risks. Through inclusive leadership, they are responsible for developing ethical, innovative and supportive cultures with the ability to deliver results. They are a role model, with responsibility for those in senior positions/significant organisational budgets

This apprenticeship is open to anyone developing in a senior leadership role:

- **Knowledge** of organisational dynamics, how to build high performing teams, understanding large scale organisational influencing, negotiating strategies, strategy, ethics, innovation & financial strategies, including modelling and trend analysis
- **Skills:** Use of horizon scanning, leading change, creating environments for innovation, challenge, corporate responsibilities, resource allocation and contracts, performance management and managing complex relationships
- **Behaviours:** High level of self awareness, social intelligence, personal accountability, engagement and reflection